Tutor Extra Permissions

This article explains how to give Tutors extra permissions if requested by the Arts Department - This request needs to be approved by IT Director before being actioned
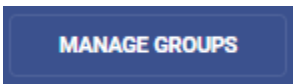
Step 1:

Go to the tool bar icon and navigate to Permission Management

Step 2:

Select Manage Groups and Navigate to the Teachers Group

Step 3:

Add Tutor to Group and Press Save