

Acer - Report on Class Group

This article will assist you in running a report on specific class groups. (IE 07A, 07B, 07C, etc)

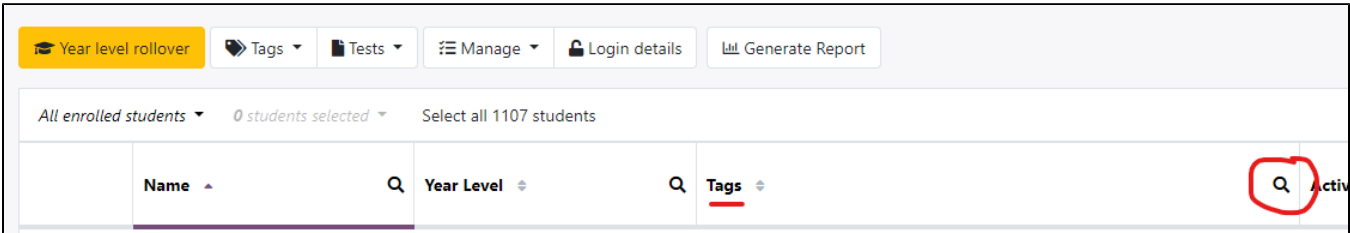
First Log into Oars

Then from the home screen, select the "Students" tab.



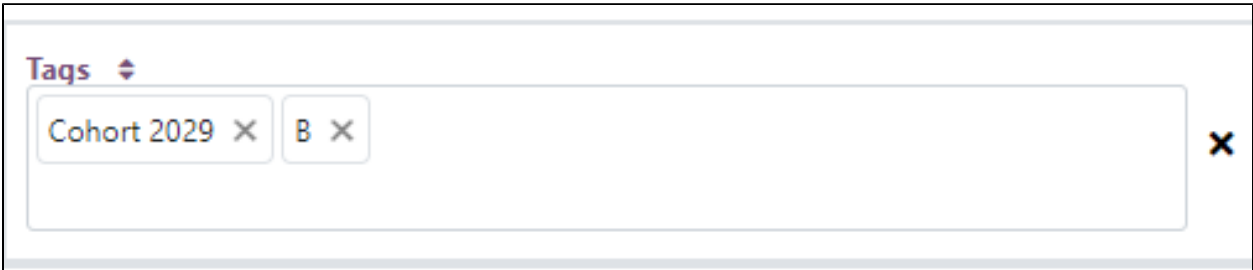
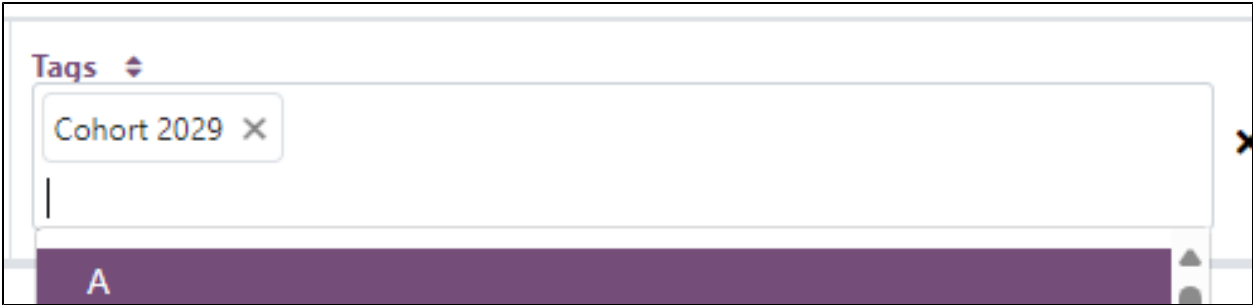
Once it's loaded, all students will be visible. We will just need to filter our results.

In the "Tags" Column, select the magnifying glass.

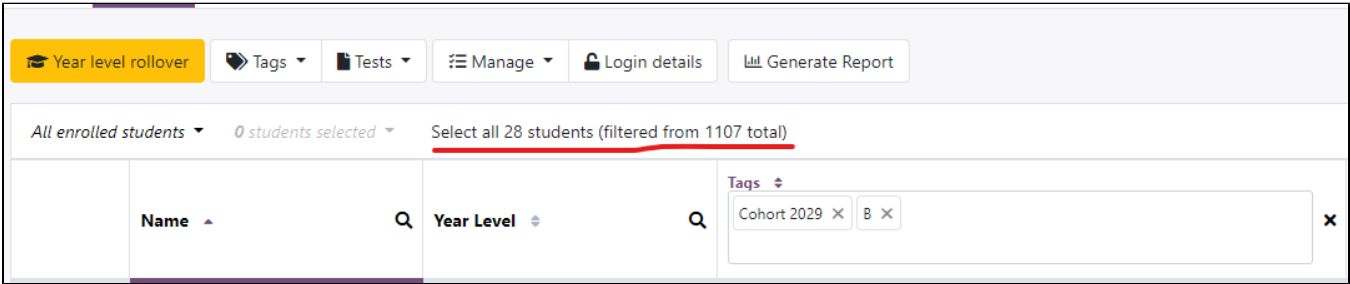


Select the Cohort you wish to run the report on. Eg Years 7s in 2024 are "Cohort 2029". Then select the Class group. Eg if you need to know 7B's grades, Select "Cohort 2029" & "B"

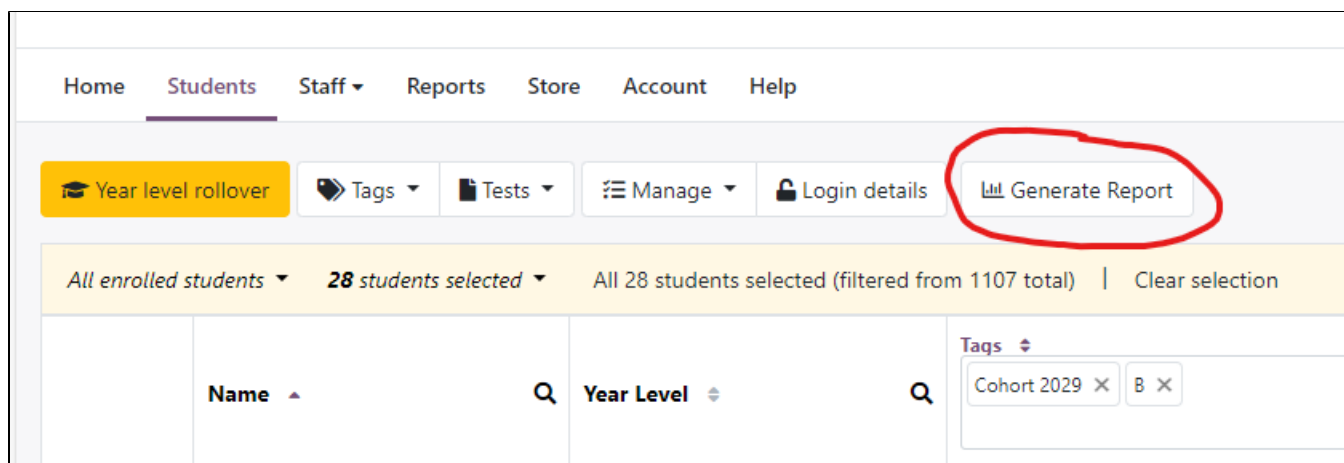
To add additional tags, select just below the current tag.



Once you have the student tags selected. Click the "Select all XX students" button. Once you press this button, the students should be highlighted yellow.

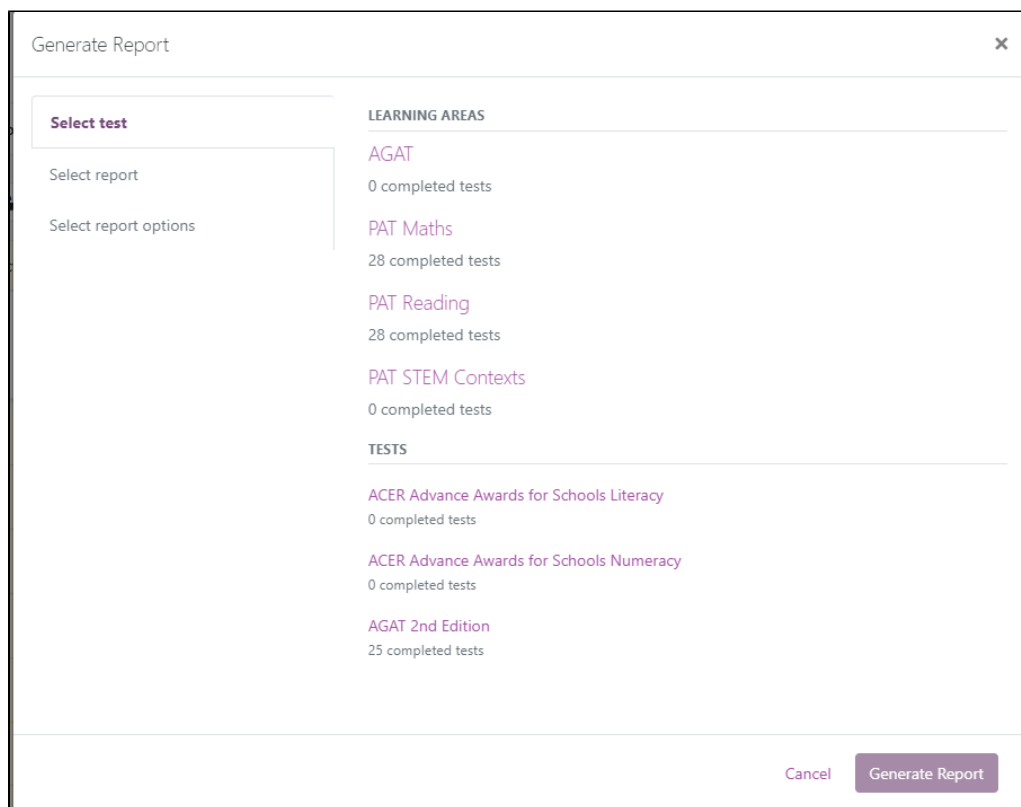


Now we are ready to generate the reports. Click the "Generate Report" button



The screenshot shows the 'Students' page in a web application. The top navigation bar includes links for Home, Students (active), Staff, Reports, Store, Account, and Help. Below the navigation bar, there is a toolbar with buttons for 'Year level rollover', 'Tags', 'Tests', 'Manage', 'Login details', and 'Generate Report'. The 'Generate Report' button is circled in red. Below the toolbar, a summary bar indicates 'All enrolled students', '28 students selected', and 'All 28 students selected (filtered from 1107 total)'. Below this, there is a table with columns for 'Name' and 'Year Level', and a 'Tags' section on the right showing 'Cohort 2029' and 'B'.

A reports window will appear, please select the reports that you wish to generate. Please note, AGAT 2nd Edition is at the bottom of the page.



The screenshot shows the 'Generate Report' dialog box. It has a title bar with a close button. On the left, there is a sidebar with 'Select test' and 'Select report options'. The main area displays a list of tests under the heading 'LEARNING AREAS'. The tests listed are: AGAT (0 completed tests), PAT Maths (28 completed tests), PAT Reading (28 completed tests), PAT STEM Contexts (0 completed tests), ACER Advance Awards for Schools Literacy (0 completed tests), ACER Advance Awards for Schools Numeracy (0 completed tests), and AGAT 2nd Edition (25 completed tests). At the bottom right, there are 'Cancel' and 'Generate Report' buttons.

Once you have selected all the report options, please select generate report, then view report.

