

Remote Access - Windows 7

Use these instructions if your computer uses Windows 7

Instructions

1. Start computer at home and log on using the credentials

Username: .teacher

Password: asx-111

2. Ensure that you're connected to your home network and that you can browse the internet.

3. Navigate to Start > All Programs > Accessories > Remote Desktop Connection

Or alternatively search for "remote desktop" in the start menu search bar

4. In the computer field enter "remote.brigidine.qld.edu.au" and click connect

5. You will be prompted for your Brigidine Login.

6. In the username field enter BCI\<YourUsername> and enter your password in the password field.
Once you click enter you should be logged and have access to all your drives.

7. When you are finished remember to Log Off. If you do not log off you may not be able to access files that you have left open.



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